

# Constitution of the CFT Community College Council

## ARTICLE I. Name and Affiliations

**Section 1: Name.** This organization shall be known as the Community College Council of the California Federation of Teachers, AFT, AFL-CIO (hereinafter referred to as the Council).

**Section 2: Affiliations.** The member locals of the Council shall be affiliates of the American Federation of Teachers, AFL-CIO and the California Federation of Teachers. All locals so affiliated at all campuses of the California Community Colleges shall be eligible for membership in the Council.

## ARTICLE II. Objectives

1. To improve the quality of education offered in the California Community Colleges.
2. To help the locals achieve a collective bargaining relationship with the Board of Trustees of the respective college districts based upon written contracts.
3. To relate the concerns of affiliated locals to the Governing Board of the California Community Colleges and the Chancellor.
4. To promote and protect the welfare of the faculty and staff of the colleges.
5. To propose and advocate appropriate legislation.
6. To encourage equality of opportunity for all persons in the colleges, regardless of race, color, creed, national origin, religion, sex, age, sexual orientation, partisan or electoral political activities/affiliations, marital status, physical handicap or exercise of Constitutional rights.
7. To facilitate concerted action among the affiliated locals.
8. To organize and affiliate non-affiliated faculty and staff units.

## ARTICLE III. Membership and Representation

**Section 1. Membership.** The members of the Council shall consist of delegates from affiliated locals as well as four part-time faculty members elected at large. Council membership shall be limited to locals in good financial standing with the American Federation of Teachers and the California Federation of Teachers.

**Section 2. Voting Rights.** Each local in good standing shall be entitled to cast one vote for each 25 members or fraction thereof at all meetings of the Council. In addition, elected officers of the Council and persons holding part-time faculty at large positions shall receive one vote each. The local president or designee(s), as determined by the local, shall represent the local as communicated in writing to the CCC President prior to the CCC meeting.

**Section 3. Per Capita Payments.** The Council may by a 2/3 vote, determine and levy the amount of per capita payments of the Council by the affiliated locals. The Council shall notify the locals at least sixty days in advance of any proposed change in per capita payments.

## **ARTICLE IV. Officers**

**Section 1. Officers.** The officers of the Community College Council shall consist of a President, two Vice Presidents, and a Secretary Treasurer.

**Section 2. Election of Officers.** Officers and four part-time faculty at large shall be elected biennially in the same manner and at the same time as CFT officers.

**Section 3. Vacancies.** When a vacancy of office occurs, it shall be filled by the delegates at the next meeting of the Council.

**Section 4. Removal from Office.** An officer of the Council may be removed from office by a two-thirds vote at a Council meeting, provided one month's notice of a motion for removal has been given.

## **ARTICLE V. Duties of Officers**

### **Section 1: President**

- a. The President shall insure that the affairs of the Council are conducted in accord with this Constitution and with the By-Laws, rules, regulations, policies, and practices of the Council; and
- b. Shall preside at all Council meetings;
- c. Shall publicize meetings, and supervise the distribution of information to locals;
- d. May call special meetings of the Council at his or her own discretion, or when so requested by locals representing majority of the Council;
- e. Shall administer the dispersal of funds from the Council's accounts;
- f. Shall sign all official documents of the Council;
- g. Together with the Secretary Treasurer, shall prepare an annual budget and present it to the Council for its approval;
- h. Shall represent the Council on the Consultation Council, and at the Board of Governors;
- i. Shall participate on task force committees as part of Consultation Council participation;
- j. Shall communicate regularly with local presidents through email communications and mailers;
- k. Shall work with the Legislative Director to create effective local participation in political action process;
- l. Shall help to coordinate CFT organizing activities among non-affiliated community college bargaining units.

**Section 2: Vice President(s).** The Vice Presidents shall, in the absence of the President, perform the functions and duties of the President; and shall be responsible for organization in his or her area.

**Section 3: Secretary Treasurer.** The Secretary Treasurer shall be responsible for all records and shall report at each Council meeting in writing on receipts and disbursements of the Council funds.

## **ARTICLE VI. Executive Secretary**

An Executive Secretary may be employed, whose principal duties will be assigned by the officers of the Council.

## **ARTICLE VII. Council Meetings**

**Section 1. Meeting Times.** The Council shall hold regular meetings at least four times during the academic year.

**Section 2. Quorum.** The presence of locals representing 25% of the voting strength of locals in good standing shall constitute a quorum.

**Section 3. Parliamentary Procedure.** Unless otherwise specified by this constitution and By-Laws, Robert's Rules of Order (Revised) shall prevail at all Council meetings.

## **ARTICLE VIII. Amendments**

Amendments to this Constitution shall be proposed and discussed at regular meetings of the Council and, upon majority vote of the delegates, shall be submitted to the affiliated locals for discussion.

Amendments shall be voted upon within 60 days of submission and shall take effect when approved by a majority of the affiliated locals.

*Revised 2002*